

Health & Safety & Lone Working Policy

Reflect Hailsham recognises the need to promote Health and Safety. It is the aim of Reflect to take all steps within its power to prevent personal injury, health hazards and damage to property. It will therefore adhere fully to the Health & Safety Policy for Employees of Hailsham Frontiers Charitable Trust who run the centre. In addition to this policy the following shall apply to Reflect Hailsham Pregnancy Crisis Centre.

Lone Working

- Staff members/volunteers should not be working alone in Ropemaker Park. They should always try to ensure they work within office hours at the premises, when members of the ChristChurch staff team will also be working in the building.
- Staff members/volunteers should not meet a client unless someone else is present in the building. This can either be another centre volunteer or a staff member of ChristChurch. The other staff members or volunteers should be made aware there is a meeting taking place. If at any time a practitioner feels unsafe they should call for another volunteer or staff member in an adjacent meeting room.

Reviewed: October 2022
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